

List of Topics

New Board Member Orientation Dashboard

This orientation program was originally developed by Kimberly Goh for the Association of Talent Development of Orange County (ATD-OC). To learn more about Interactive Video and Interactive Story design, visit Kimberly's website <https://theinteractivestory.com>.

Access the New Board Member Orientation Dashboard at <https://theinteractivestory.com/atd>

Chapter 1: The Board

- ☐ 1.0 Introduction
- ☐ 1.1 Board Roles
- ☐ 1.2 Board Meetings
- ☐ 1.3 Reports
- ☐ 1.4 Budgets
- ☐ 1.5 Next Steps

Chapter 2: Communication Tools

- ☐ 2.1 Website Overview (Sample)
- ☐ 2.2 Gmail and Google Drive
- ☐ 2.3 Board Email Overview
- ☐ 2.4 Setting up Board Email
- ☐ 2.5 Using Your Board Login
- ☐ 2.6 Switching Between Accounts
- ☐ 2.7 Practice Exercise: Email Setup
- ☐ 2.8 Email Forwarding (Optional)
- ☐ 2.9 Google Apps (Tutorials)
- ☐ 2.10 Next Steps

Chapter 3: Additional Instructions

This material is to be supplied by your ATD Chapter Leadership. It will contain supplemental information about the specific way you do things in YOUR Chapter. This material won't be added to the dashboard here; instead ask your leaders to send their Chapter 3 materials directly to you. It might be a PDF, Google Doc, or Word document.

Please note that the dashboard and orientation modules cannot be modified in any way. However, if you have a volunteer eLearning developer in your Chapter, you could ask them about creating your own eLearning modules using a tool such as Storyline 360.

For more information, download the PDF [Guidelines for ATD Chapter Leaders](#).

Chapter 4: Member Benefits

- ☐ 4.1 Chapter Member Benefits (Sample)
- ☐ 4.2 Power Member Benefits
- ☐ 4.3 Next Steps